



16 April 2021

STAFF VACANCIES

Ref. 202108CAFGIV

External Call

The European Insurance and Occupational Pensions Authority (EIOPA) is an independent European Union Authority established on 1 January 2011 by Regulation (EU) No. 1094/2010 of the European Parliament and of the Council of 24 November 2010.

EIOPA is at the heart of insurance and occupational pensions in the EU. Our mission, among other things, is to contribute to a sound, effective and consistent level of regulation and supervision of insurance and occupational pensions sectors in Europe, and to promote transparency, simplicity and fairness in the market for consumer financial products or services across the internal market for the benefit of EU citizens. Through our activities we help protect insurance policyholders, pension scheme members, customers and consumers and other beneficiaries. We furthermore play a key role in supporting the stability of the financial system, transparency of financial markets and products, and we contribute to strengthening coordination among financial supervisors at the international level.

EIOPA is part of the European System of Financial Supervision (ESFS) which includes the European Banking Authority (EBA), the European Securities and Markets Authority (ESMA) and the European Systemic Risk Board (ESRB).

Further information on EIOPA is available on EIOPA's website: <https://www.eiopa.europa.eu/>

EIOPA is committed to fostering an inclusive and dynamic working environment.

For its offices in Frankfurt am Main, Germany, EIOPA is inviting applications for a position as

Legal Expert

Job description

Major purpose

The successful candidate will be a member of the Legal Team, within EIOPA's Corporate Affairs Department, which consists of three teams: the Legal Team, the Institutional Relations, Strategy and Implementation Team and the Communications Team

Main responsibilities

- Providing legal advice on questions relating to sectoral legislation under EIOPA's mandate;
- Providing legal advice on topics concerning prudential and conduct of business supervision, e.g. by supporting EIOPA's collaboration with national supervisory authorities in cross-border situations;
- Providing legal support to the implementation of EIOPA's new powers and tasks provided by the relevant sectoral legislation and its founding Regulation;
- Ensuring the legal soundness and quality of EIOPA's acts and instruments, in particular its draft technical standards, recommendations, guidelines and opinions;
- Monitoring the development of relevant EU legislation, including case-law of the Court of Justice of the European Union;
- Representing EIOPA's Legal Team in meetings, working groups within EIOPA, at EU institutions and other bodies, as appropriate;
- Taking on additional tasks as required in the interest of the service.

REQUIREMENTS

Eligibility Criteria

- Thorough knowledge of one of the languages of the Communities and a satisfactory knowledge of another language of the Communities;
- Be a national of a Member State of the European Union, Norway, Iceland or Liechtenstein;
- Be entitled to his or her full rights as a citizen;¹
- Have fulfilled any obligations imposed by the applicable laws on military service;
- Be physically fit to perform the duties linked to the post.²

¹ Prior to the appointment, the successful candidate will be asked to provide a Police certificate confirming the absence of any criminal record.

² Before being engaged, a candidate shall be medically examined by one of the institution's medical officers in order that the institution may be satisfied that he fulfils the requirements of Article 12 (2)(d) of the Conditions of Employment of Other Servants of the European Communities.

Essential Skills and Knowledge

- Qualification:
 - a) a level of education which corresponds to completed university studies, preferably in law, or a related field attested by a diploma, when the normal period of university education is four years or more; or
 - b) a level of education which corresponds to completed university studies, preferably in law or a related field attested by a diploma and appropriate professional experience of at least one year, when the normal period of university education is at least three years,
- At least three years of professional experience after the qualification required under a) or b) above related to the financial sector;
- Proven experience of drafting legal texts;
- Proven experience of legal analysis;
- Very good command of oral and written English;
- Working knowledge of MS Office, in particular Word, Excel and PowerPoint.

Desirable Skills and Knowledge

- Proven experience related to supervision of financial institutions;
- Proven experience of legal analysis under EU law;
- Knowledge of insurance and/or occupational pensions sectors;
- Proven work experience in a multicultural environment;
- Knowledge of a third EU language.

In addition to the above listed requirements, the following behavioural competencies have to be fulfilled:

- Flexibility in terms of openness to taking over other tasks within EIOPA in view of the dynamic and evolving institutional environment;
- Excellent team player sharing relevant information and supporting team members without taking over responsibility for their work, able to work in different teams with different levels of stakeholders in a multicultural environment;
- Being able to have and express a critical view towards own performance and open to learn from experience;

- Evaluate legal complex matters from the perspective of regulatory compliance, based on both legal analysis and factual information, to present understandable service minded/solution driven support to non-legal professionals in a clear and concise way;
- Familiarise oneself quickly with new areas of law and regulations;
- Work effectively with a range of internal and external stakeholders;
- Have very good organisational skills and ability to deliver results within tight time frames; work independently and take initiatives, knowing when to involve senior colleagues.

Place of employment

Frankfurt am Main, Germany

Function group and grade

CA Function Group IV

Monthly basic salary

CA FG IV Grade 13/Step 1: 3,555.98 EUR

CA FG IV Grade 14/Step 1: 4,023.40 EUR

CA FG IV Grade 16/Step 1: 5,150.62 EUR

plus specific allowances where applicable*.

Envisaged start date

1 July 2021

Contract type and duration

Successful candidates may be offered an employment contract for three years as a Contract Agent. The contract may be renewed for a second fixed-term period, and upon its second renewal converted into a contract of indefinite duration.

Reserve list

Possibility of reserve list with validity until 31 December 2021 with possibility for extension.

***Summary of Conditions of Employment**

1. Successful external candidates will be classified in Grade 13/Step 1, grade 14/Step 1 or Grade 16/Step1.

Function Group /Grade ³	Monthly basic salary ⁴	Monthly net salary, excluding allowances	Monthly net salary, including specific allowances ⁵
FG IV/GRADE 13/Step 1	3,555.98 EUR	3,057.61 EUR	4,415.22 EUR
FG IV/GRADE 14/Step 1	4,023.40 EUR	3,305.97 EUR	4,871.23 EUR
FG IV/GRADE 16/Step 1	5,150.62 EUR	4,130.03 EUR	5,939.67 EUR

2. Salaries are subject to a Union tax deducted at source and are exempt from national taxation;

3. Depending on the individual family situation and the place of origin, the successful jobholder may be entitled to: expatriation allowance (16% of the basic salary), household allowance, dependent child allowance, education allowance, pre-school allowance, installation allowance, reimbursement of removal costs, initial temporary daily subsistence allowance, and other benefits;

4. Annual leave entitlement of two days per calendar month plus additional days for grade, distance from the place of origin and in addition on average 15 EIOPA holidays per year;

5. EU Pension Scheme (after 10 years of service);

6. EU Joint Sickness and Insurance Scheme (JSIS), accident and occupational disease insurance coverage, unemployment and invalidity allowance and travel insurance;

7. General and relevant technical training plus professional development opportunities.

Application process

The recruitment process will include a panel interview and a written test. In addition, there may be a pre-screening exercise, a presentation to be delivered by the candidate and a bilateral interview.

³ [Implementing rules concerning the use and engagement of contract agents.](#)

⁴ The basic salary is weighted by the current correction coefficient for Germany (101.9%).

⁵ An estimation of net salary, including the deduction for tax and social security and adding the allowances (this estimation has been calculated with expatriation allowance, household allowance and with one dependent child allowance). Allowances depend in any case on the personal situation of the candidate.

Applications should be submitted in **English language** including:

(1) **Curriculum Vitae** clearly indicating (among all):

-**Qualifications** (please list exact dates of your academic qualifications gained)

-**Responsibilities, experience and skills** gained in previous positions (please list exact dates of your work experience gained)

-**Nationality/Citizenship**

-**Language skills**

and

(2) **Motivation Letter** of no more than one page, explaining why you are interested in the post and what would be your added value you would bring to EIOPA if selected.

Applications submitted without Curriculum Vitae or Motivation Letter are not considered.

Applicants will be assessed on the basis of the eligibility and selection criteria specified in the vacancy notice and these must be met by the closing date of the vacancy notice.

Only information included in the Curriculum Vitae or in the Motivation Letter are assessed.

Applications should be submitted to recruitment@eiopa.europa.eu, specifying in the subject the reference number above. Deadline for application is **23:59 CET on 10 May 2021**

The successful candidate will be required to make an annual declaration in respect of any interests which might be considered prejudicial to his/her independence. Before recruiting a member of staff, EIOPA's Executive Director will examine whether the successful candidate has any personal interest which may impair his/her independence or any other conflict of interest. To that end, the successful candidate, using a specific form, shall inform the Executive Director via the Ethics Officer of any actual or potential conflict of interest.

For more information on the selection process of contract agents and on the contractual and working conditions, please, refer to:

- [Candidates Manual](#)
- [Implementing rules concerning the use and engagement of contract agents](#)
- [Staff Regulations and Conditions of Employment of Other Servants of the European Communities](#)