



EIOPA-17/218
06 April 2017

European Insurance and Occupational Pensions Authority

Budget 2017

Adopted by the EIOPA Board of Supervisors on 30 January 2017

1. EIOPA Budget revenue 2017

Title/Chapter	Heading	Budget appropriations in Euros
1	Contributions from national supervisory authorities	15,052,852.05
10	Contributions from national supervisory authorities	15,052,852.05
2	Contributions from the European Union	8,946,404.00
20	Contributions from the European Union	8,946,404.00
	Total Revenues	23,999,256.05

2. EIOPA Budget expenditure 2017

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
1	Staff expenditure	15,872,446.67	
11	Staff in active employment	15,285,166.67	
110	Salaries and allowances Temporary Agents	9,908,000.00	
A-1100	Basic salaries	8,060,000.00	Salaries for temporary agents (including Chair and Executive Director).
A-1101	Family allowances	708,000.00	Household allowance, dependent child and education allowances for temporary agents.

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
A-1102	Expatriation and foreign residence allowances	1,140,000.00	Expatriation and foreign-residence allowances for temporary agents.
111	Other staff under Staff Regulations	2,878,500.00	
A-1110	Seconded national experts	1,110,000.00	Cost of national officials or other experts on secondment to EIOPA or called for short consultation.
A-1111	Contract agents	1,736,000.00	Salaries, allowances and the employer's share of the social security contributions for Contract Agents.
A-1112	Trainees	32,500.00	Remuneration of trainees and costs related to the provision of trainees.
113	Contributions by the agency to social security	1,693,000.00	
A-1130	Insurance against sickness	280,000.00	Employer's contribution to insurance against sickness.
A-1131	Insurance against accidents and occupational disease	43,000.00	Employer's contribution to insurance against accidents and occupational disease.
A-1132	Insurance against unemployment	110,000.00	Employer's contribution to insurance against unemployment
A-1133	Employers contribution to the EU pension scheme	1,260,000.00	Employer's contribution to the EU pension scheme.
114	Miscellaneous allowances	115,666.67	
A-1140	Birth and death allowances	2,000.00	Childbirth grant, and in the event of the death of an Agent the relevant allowances to the family.
A-1141	Annual travel expenses	113,666.67	Annual flat-rate travel expenses for Temporary Agents, their spouses and dependents, from their place of origin.
117	External services	428,000.00	

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
A-1170	Interim services	273,000.00	Expenditure related to the hire of staff from interim companies for providing administrative support (such as IT, finance and procurement, clerical work).
A-1171	External services	155,000.00	Expenditure related to external services, e.g. consultancy, external audits, performing administrative tasks, and projects under supervision of EIOPA staff.
118	Recruitment and transformation costs	262,000.00	
A-1180	Sundry recruitment expenses	57,000.00	Expenditure arising from recruitment procedures, and in particular travel costs for candidates called for examinations and interviews, publication of vacancies, costs directly linked to the promotion and organisation of recruitment tests (hire of rooms, furniture, machines and miscellaneous equipment, fees for the preparation and correction of tests, etc.) and assessment services by external companies.
A-1181	Travelling expenses for taking up duties	10,000.00	Expenditure related to all travel expenses of staff, including the members of their families, when taking up duty, being transferred or ending their contract.
A-1182	Installation allowance	90,000.00	Installation allowances for Temporary Agents changing residence after taking up their appointment or when they cease their duties and settle elsewhere.
A-1183	Moving expenses	25,000.00	Reimbursement of removal costs for Temporary Agents changing residence after taking up duty or when they cease their duties and settle elsewhere.
A-1184	Temporary daily allowance	80,000.00	Daily subsistence allowance for Temporary Agents at the beginning of their contract.
13	Mission expenses, travel and incidental expenses	115,000.00	

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
130	Administrative mission expenses	115,000.00	
A-1300	Administrative mission expenses	115,000.00	Expenditure related to travel for administrative purposes (e.g. corporate support missions, general management missions, staff training). Includes the payment of daily allowances and expenditure incurred during missions carrying out by EIOPA staff and officials seconded to EIOPA. Does <i>not</i> include mission costs related to operational purposes which are reflected in Title 3, BL 3300, Operational mission expenses.
14	Socio-medical infrastructure	245,000.00	
140	Socio-medical infrastructure	245,000.00	
A-1400	Schools and kindergartens	122,000.00	Expenditure for schools and kindergartens for the children of the EIOPA staff.
A-1401	Other socio-medical expenditure	123,000.00	Expenditure of medical services to the EIOPA staff for medical visits, annual check-ups and mandatory medical examinations of candidates prior to recruitment.
16	Training	220,530.00	
160	Training	220,530.00	
A-1600	Training	220,530.00	Expenditure related to training undertaken by EIOPA staff, including training material and fees. This includes team building for EIOPA staff and reimbursements of up to 50% for language training for spouses/recognised partners to foster integration in the host country (EIOPA Decision EIOPA/11/149 of 18 September 2012). It does not include travel expenses, which are reflected in BL 1300, Administrative missions.
17	Representation expenses, receptions and events	6,750.00	

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
170	Representation expenses, receptions and events	6,750.00	
A-1700	Representation expenses, receptions and events	6,750.00	Expenditure for representation expenses and miscellaneous receptions, including social events for EIOPA staff.
2	Infrastructure and administrative expenditure	3,352,666.00	
20	Rental of building and associated costs	2,369,181.00	
200	Rental of building	1,613,195.00	
A-2000	Rental of building	1,613,195.00	Rental expenditure for EIOPA's premises.
201	Insurance	10,000.00	
A-2010	Insurance	10,000.00	Expenditure for the building insurance.
202	Utilities	524,986.00	
A-2020	Utilities	524,986.00	Expenditure for utilities.
203	Electricity	75,000.00	
A-2030	Electricity	75,000.00	Expenditure for electricity.
204	Maintenance and cleaning	91,000.00	
A-2040	Maintenance and cleaning	91,000.00	Expenditure for maintenance, cleaning, repairs and handyman services.
205	Fitting out premises and refurbishment works	50,000.00	
A-2050	Fitting out premises and refurbishment works	50,000.00	Expenditure for maintenance, repairs, small works incl. locks, room adjustments, door signs, etc., and cleaning of the premises; as well as provision for the end-of-contract dismantling expenses as per the rental contract.
209	Other expenditure on buildings	5,000.00	

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
A-2090	Other expenditure on buildings	5,000.00	Other building-related expenditure, such as office extension or design projects.
21	Information and communication technology	385,725.00	
210	Information and communication technology	385,725.00	
A-2100	Purchase of hardware	20,000.00	Expenditure related to the purchase of hardware used for administrative purposes (e.g. laptops, desktop computers, screens, etc). Hardware maintenance for administrative purposes is covered by BL 2104 (HW and SW maintenance).
A-2101	Purchase of software	15,750.00	Expenditure related to the purchase of software used for administrative purposes. Software maintenance for administrative purposes is covered by BL 2104 (HW and SW maintenance). Expenditure related to the purchase of software used for operational purposes is covered by BL 3200 (Operational information and data management) and BL 3201 (Operational purchase and maintenance of software).
A-2102	Cabling and building	10,000.00	Expenditure related to cabling work and services by external service providers in connection with the extension of the IT infrastructure.
A-2104	Hardware and software maintenance	339,975.00	Expenditure related to regular maintenance of the administrative IT infrastructure and software. Operational IT maintenance is covered by BL 3200 (Operational information and data management) and BL 3201 (Operational purchase and maintenance of software).
22	Movable property and associated costs	30,000.00	

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
220	Movable property and associated costs	30,000.00	
A-2200	Technical equipment and installations	10,000.00	Expenditure related to the purchase of audio-visual equipment and other moveable property, including installation and commissioning expenses.
A-2201	Purchase new furniture	20,000.00	Expenditure related to the purchase and installation of furniture and related items.
23	Current administrative expenditure	163,260.00	
230	Main current administrative expenditure	38,060.00	
A-2300	Stationery and office supplies	13,060.00	Expenditure for stationery and general office supplies such as kitchen utensils and consumables, small printer consumables, coffee and water for staff, etc.
A-2301	Leasing movable property	25,000.00	Expenditure related to the leasing and maintenance of printers and copy machines, including page prints and consumables.
A-2302	Documentation and library expenditure	0.00	Administrative expenditure for the handling and retrieval of documents, such as costs for books. The costs related to operational expenditure are reflected in Title 3 BL 3301 Operational documentation expenditure.
231	Financial charges	200.00	
A-2310	Bank charges	200.00	Expenditure for bank charges.
232	Legal expenses & professional fees	100,000.00	
A-2320	Legal advice	100,000.00	Legal expenditure for staff and administrative related issues, including litigation and court costs. Legal expenditure for operational purposes is reflected in Title 3, BL 3302, Operational legal advice.

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
233	Other administrative operating expenses	25,000.00	
A-2330	Miscellaneous insurance	21,000.00	Expenditure related to all type of insurance excluding building insurance reflected in BL 2010 and employment-related insurance reflected in Title 1.
A-2331	Other administrative expenditure	4,000.00	Other administrative expenditure not separately provided for in other items, e.g. badges.
24	Postage and telecommunications	131,800.00	
240	Postal and delivery charges	5,600.00	
A-2400	Postal and delivery charges	5,600.00	Expenditure for postal and delivery charges (post and couriers).
241	Telecommunication charges	126,200.00	
A-2410	Telecommunication charges	90,000.00	Expenditure for landline telephony, conference calls, calls and messages on mobile phones, and related subscription fees.
A-2411	Telecommunication equipment and installations	36,200.00	Expenditure for telecommunication equipment, telephony systems, network components and mobile phone devices and accessories.
25	Information and publishing	60,200.00	
250	Information and publishing	60,200.00	
A-2500	Information and publication costs	5,200.00	Expenditure for the publication of the EIOPA's budget and amending budgets in the Official Journal of the European Union, EIOPA Annual Report, press contact database, corporate newsletter, and memberships in professional organisations.

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
A-2501	Translation costs, including the CdT	55,000.00	Expenditure for administrative purposes on the services of freelance and temporary translators and typing or other services and work sent for translation and typing to the Translation Centre for the Bodies of the European Union in Luxembourg. It covers mainly translation of budget, financial statements, annual report and work programme as well as procurement-related documents. Translation costs for operational purposes are reflected in Title 3, BL 3303 Operational translation costs, including the CdT.
26	Meeting expenses	212,500.00	
260	General meeting expenses	45,500.00	
A-2600	General meeting expenses	45,500.00	Expenditure for EIOPA meetings for administrative purposes, held in Frankfurt, inside and outside the EIOPA premises. Includes costs for catering, beverages, room rentals, technical set up of meeting rooms, rental of audio-visual equipment; for trainings, corporate support meetings, general management meetings, stakeholder meetings, BoS meetings, BoA meetings, MB meetings, etc. This appropriation does not include meetings costs related to operational activities which are reflected in Title 3, either in BL 3304, Operational general meeting expenses or BL 3100, Organisation of seminars.
261	Stakeholder group meetings	130,000.00	

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
A-2610	Stakeholder group meetings	130,000.00	Expenditure for the organisation of the Stakeholder Group meetings held inside and outside the EIOPA premises. Includes travel expenses, subsistence and incidental expenses of the members of the stakeholders Groups. Related catering costs and rental of meetings rooms are excluded, as these are covered by BL 2600, General meeting expenses.
262	Management Board	0.00	
A-2620	Management Board meetings	0.00	Expenditure for the organisation of Management Board meetings held inside and outside the EIOPA premises. Related catering costs are covered by BL 2600, General meeting expenses.
263	Board of Supervisors	12,000.00	
A-2630	Board of Supervisors meetings	12,000.00	Expenditure for the organisation of the Board of Supervisors meetings held outside the EIOPA premises. In particular, it covers the BoS reception (catering and venue) while in-house catering costs are excluded, as these are covered by BL 2600, General meeting expenses.
264	Board of Appeal	25,000.00	
A-2640	Board of Appeal meetings	25,000.00	Expenditure for the organisation of Board of Appeals meetings held inside and outside the EIOPA premises. Also includes travel expenses, accommodation and allowances for the members of the Board of Appeals. Related catering costs are excluded, as these are covered by BL 2600 General meeting expenses.
3	Operating Expenditure	4,774,143.38	
31	Common Supervisory Culture and International Relations	130,000.00	

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
310	Common Supervisory Culture and International Relations	130,000.00	
B3-100	Organisation of training and events	100,000.00	<p>Expenditure for the organisation of sectoral and cross-sectoral trainings and events held either at EIOPA premises (printing, social events, other supplies and services from external companies) or externally (venue/room rental, catering, printing, social events, other supplies and services from external companies).</p> <p>Includes expenses for external experts, such as speakers, moderators or facilitators (fees, travel and accommodation expenses) and for participants (travel and accommodation) from eligible countries.</p> <p>Catering costs for trainings and events held at EIOPA premises are excluded, as these are covered by BL 3304, Operational general meeting expenses.</p>
B3-101	Third country equivalence and related international cooperation	30,000.00	<p>Expenditure for the organization of equivalence and convergence related work as well as international cooperation, dialogues and training linked to it. Includes activities inside and outside the EIOPA premises, such as annual conferences/technical meetings by international bodies (e.g. ASSAL, IAIS/IOPS or World Bank) and side meetings organised during such time periods. Also includes operational expenditure for services provided by external companies as well as membership fees to the above-mentioned international bodies.</p> <p>Related catering costs for meetings at EIOPA premises are excluded, as these are covered by BL 3304, Operational general meeting expenses.</p>

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
32	Operational information and Data Management	3,771,380.58	
320	Operational information and Data Management	3,771,380.58	
B3-200	Operational information and Data Management	3,125,986.29	<p>Expenditure for the Core IT Programme, which is divided into the following categories:</p> <ol style="list-style-type: none"> 1. Data Standardisation deals with those projects where EIOPA is working on the industry standardisation of financial data reporting using the XBRL technology. The XBRL Taxonomy project and the Tool for Undertakings form the pivotal projects. 2. Data Management (collection, storage and dissemination) incorporates those projects which allow the secure collection, storage and dissemination of the data that EIOPA receives from its stakeholders. Key projects in this area are the Central Repository and the Registers. 3. Data Analysis governs the added value that EIOPA brings to the data it receives from its stakeholders. The Business Intelligence project provides the tools to analyse the data stored in the Central Repository. 4. Online Communication and Collaboration's purpose is to provide a platform of secure communication by which EIOPA will interact with its stakeholders, both external and internal. This covers the public website, the extranet and a platform supporting the Colleges of Supervisors. 5. Horizontal function areas (ranging from security to infrastructure, planning, and architecture) are those areas which underline and underpin the Core IT Programme. By investing in and improving these areas, EIOPA and its stakeholders ensure that the projects will run efficiently and effectively.

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
B3-201	Operational Software	645,394.29	Expenditure related to software and subscription purchases and maintenance for operational purposes, mainly related to operational information and data management. 1. Data Standardisation (e.g. software for Taxonomy or Tool for Undertakings developments) 2. Data Management (e.g. software for the Central Repository and the Registers) 3. Data Analysis (e.g. software for business intelligence) 4. Online Communication and Collaboration (e.g. software, certificates and domain registration services for the public website, the extranet or the Colleges Tool) 5. Market Data (e.g. Markit, Bloomberg, Standard & Poor's, Reuters) 6. Market monitoring subscription services
33	General Operational Expenses	872,762.80	
330	General Operational Expenses	872,762.80	
B3-300	Operational missions staff	330,000.00	Expenditure relating to travel for operational purposes such as working groups, organisation of trainings and events, Equivalence & External Relations, and all missions related to EIOPA's core business activities. Includes travel expenses, and the payment of daily allowances and expenditure incurred during the missions carried out by EIOPA staff, and officials seconded to the EIOPA. This appropriation does not include mission costs related to administrative purposes and staff trainings which are reflected in Title 1, BL 1300, Administrative mission expenses.

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
B3-301	Operational documentation	157,762.80	Operational expenditure for the handling and retrieval of documents, such as subscriptions to newspapers or specialised press. The costs related to administrative expenditure are reflected in Title 2, BL 2302, Documentation and library expenditure.
B3-302	Operational legal advice	50,000.00	Legal expenditure for operational purposes, including litigations and related court costs. Legal costs for staff and administrative purposes are reflected in Title 2, BL 2320, Legal advice.
B3-303	Operational translations	210,000.00	Expenditure for operational purposes such as translation of guidelines, opinions, documents received regarding complaint handling or mediation. Translation costs for administrative purposes are reflected in Title 2, BL 2501, Translation costs.
B3-304	Operational meetings	125,000.00	Expenditure for EIOPA meetings for operational purposes held inside and outside the EIOPA premises. Includes costs for catering, rental of rooms in Frankfurt, services for the technical set up of meeting rooms, rental of audio-visual equipment for working group meetings, EIOPA seminars (only when held in Frankfurt), and other meeting expenses related to EIOPA's core business activities. This appropriation does not include meeting costs related to administrative purposes which are reflected in Title 2, BL 2600, General meeting expenses.
B3-305	Experts	0.00	Expenditure for external experts and consultants to perform tasks related to operational core activities, such as Solvency II, Equivalence projects and other topics not directly linked to Operational Information and Data Management.
B3-306	Other operational expenditure	0.00	Other operational expenditure not separately provided for in other items.

Title/Chapter/Article/Budget Line	Name of budget line	Budget appropriations in Euros	BL description
6	Third countries expenditure (unduly paid contributions)	0.00	
660	Third countries expenditure (unduly paid contributions)	0.00	
B6-600	Third countries expenditure (unduly paid contributions)	0.00	Third countries expenditure - unduly paid contributions to EFTA states
	TOTAL	23,999,256.05	

3. Budget 2017 expenditure overview by titles

Title	Description	Amount
1	Staff expenditure	15,872,446.67
2	Infrastructure and administrative expenditure	3,352,666.00
3	Operating expenditure	4,774,143.38
	TOTAL	23,999,256.05

4. Establishment plan 2017

Function group and grade	2017	
	Permanent posts	Temporary posts
AD 16	—	1
AD 15	—	1
AD 14	—	1
AD 13	—	3
AD 12	—	8
AD 11	—	10
AD 10	—	10
AD 9	—	12
AD 8	—	12
AD 7	—	12
AD 6	—	11
AD 5	—	4
Total AD	—	85
AST 11	—	0
AST 10	—	1
AST 9	—	1
AST 8	—	2
AST 7	—	3
AST 6	—	3
AST 5	—	3
AST 4	—	2
AST 3	—	1
AST 2	—	0
AST 1	—	0
Total AST	—	16
Total	—	101
Grand Total	101	

5. Personnel not included in the establishment plan

Contract staff posts	2017
FG IV	11
FG III	6
FG II	18
FG I	0
Total FG	35

Seconded national experts posts	2017
Seconded national experts posts	25
Total	60