

Guiding principles

Good administrative behaviour

EIOPA's staff are committed to respecting the following basic principles:

- lawfulness
- inclusivity
- proportionality
- impartiality
- independence
- objectivity
- consistency
- fairness
- courtesy

To ensure that these principles were followed by all its staff, EIOPA's Management Board adopted the Code of Good Administrative Behaviour in 2011. The aim of the Code is to guarantee fair treatment and delivery of high-quality services to the public.

EIOPA also follows the Public service principles for the EU civil service.

Independence

EIOPA will act independently and objectively and in the interests of the EU — as set out in Article 1(6) of EIOPA's founding regulation.

To safeguard the independence of its work, EIOPA follows a robust set of and working processes.

To avoid conflicts of interest, the Management Board adopted a revised conflict of interest policy in September 2014. The objective of the policy is to avoid situations in which the private interests of members of EIOPA's decision-making bodies might improperly influence their performance of their public duties and responsibilities. EIOPA aims to preserve impartial, objective and independent decision-making and to promptly identify and handle any possible conflict of interest.

Members of EIOPA's decision-making bodies have to sign a declaration of intention and to provide an annual declaration of interests (updated if their

situation changes). EIOPA will take appropriate action to remove or mitigate an identified actual or potential conflict of interest immediately.

In January 2017, EIOPA's Executive Director adopted a revised policy on handling declarations of interests for its staff. This policy applies similar principles to staff as those applied to members of EIOPA's decision-making bodies.

Declarations of intention and of interest:

- EIOPA's Chairman, Gabriel Bernardino
- EIOPA's Executive Director, Fausto Parente

To comply with the [Staff Regulations](#) and with Regulation (EC) No 45/2001 on the processing of personal data, EIOPA publishes annual information on how it implements the regulation, including a list of the cases assessed.
