

PRIVACY STATEMENT RELATED TO THE EIOPA'S BOARD OF SUPERVISORS AND MANAGEMENT BOARD

► Introduction

1. The European Insurance and Occupational Pension authority (EIOPA) is committed to protecting individuals personal data in accordance with Regulation (EU) 2018/1725¹ (further referred as "the Regulation").
2. In line with Articles 15 and 16 of the Regulation, this privacy statement provides information to the data subjects relating to the processing of their personal data carried out by EIOPA.

► Purpose of the processing of personal data

3. Personal data of the members of the EIOPA's Board of Supervisors (BoS) and Management Board (MB) (collectively referred to as 'BoS and MB members'), their alternates, the EEA EFTA members, permanent representatives, non-voting members and observers at the BoS/MB meetings; and as applicable, staff members of the national competent authorities (NCAs) appointed to vote on behalf of the BoS members and staff of the NCAs accompanying the BoS members to the BoS meetings, as well as representatives of the Authority for Anti-Money Laundering and Countering the Financing of Terrorism, are collected and processed to facilitate the decision-making process within EIOPA, the organisation of (virtual) BoS and MB meetings and the working relations between these data subjects and EIOPA's staff members.

More precisely, personal data of BoS and MB members is processed in the following ways:

- a) Names of BoS and MB members and their alternates are published on EIOPA's website and in EIOPA Annual Reports, as well as in the minutes of the BoS/MB meetings; names the EEA EFTA members, permanent representatives, non-voting members and observers in the BoS/MB meetings, as well as of staff members of the NCAs appointed to vote on behalf of the BoS and MB members and staff of the NCAs accompanying the BoS members to the meetings are published in the minutes of the respective meetings;
- b) The photos of the BoS and MB members and their alternates are published on the EIOPA website;
- c) The CVs of the BoS and their alternates, and MB members are published on the EIOPA's website;
- d) Declarations of interests and declarations of intention of the BoS and MB members, and their alternates, are saved on EIOPA's EXTRANET (dedicated section) and redacted versions are published on EIOPA's website;

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295, 21.11.2018, p. 39–98.

e) Records are kept regarding the attendance at BoS meetings (e.g., originals and scanned versions of participants' lists with their signatures, Powers of Attorney);

f) Contact list of the BoS and MB members and their alternates, including their name, position, phone numbers, email address, name and address of employer are uploaded on EIOPA's Extranet;

g) The names of BoS and MB members and the names of the persons delegated by the latter to attend EIOPA's Strategy Day are shared with the hosting authority;

h) The CVs of the candidates for becoming MB members, IAIS ExCo representatives, chairs of the Working Groups, are processed in view of elections;

[In addition, for the purpose of automated remote voting/decision-making via E-voting tool, names of BoS and MB members, or any other person authorised by them to vote on their behalf, are processed in the E-voting tool (E-voting is captured in a separate dedicated privacy statement on E-voting) – this tool is currently deactivated] .

4. Your data will not be used for any purposes other than the performance of the activities specified above. Otherwise, you will be informed accordingly.

► **Legal basis of the processing of personal data and/or contractual or other obligation imposing it**

5. The legal basis for this processing operation is:
 - Articles 40 to 47 of Regulation (EU) No 1094/2010 (EIOPA Regulation);
 - Rules of Procedure of the Board of Supervisors of the EIOPA (EIOPA-BoS-20-019-REV2, 19 July 2022);
 - Rules of Procedure of the Management Board of the EIOPA (EIOPA-MB-20-002-REV1, 19 July 2022).
6. In addition, in accordance with Article 5(1)(a) of the Regulation, processing is lawful as it is necessary for the performance of a task carried out in the public interest.

► **Controller of the personal data processing**

7. The controller responsible for processing your data is EIOPA's Executive Director.
8. Address and email address of the controller:

Westhafen Tower, Westhafenplatz 1
60327 Frankfurt am Main
Germany
fausto.parente@eiopa.europa.eu

► **Contact detail of EIOPA's Data Protection Officer (DPO)**

9. Westhafenplatz 1, 60327 Frankfurt am Main, Germany

dpo@eiopa.europa.eu

► **Types of personal data collected**

10. - Contact details (name, email address, phone numbers, etc.) in order to facilitate contacts between/with MB or BoS members and the other participants to the MB or BoS meetings;
- The information provided in CVs (such as education and employment details);
 - Declarations of interests for the management of conflicts of interest;
 - Where applicable, trade union memberships;
 - Racial or ethnic origin, if evident from the pictures.

► **Recipients/processors of the personal data collected**

11. The collected personal data are disclosed to:
- Designated EIOPA staff members;
 - BoS and MB members and relevant other staff of the NCAs;
 - The European Commission, European Parliament, European Court of Auditors, European Systemic Risk Board, European Banking Authority, European Securities Markets Authority, the Authority for Anti-Money Laundering and Countering the Financing of Terrorism;
 - Names, personal data contained in the CVs, declaration of interests and declarations of intention of the BoS Members and their Alternates, and of MB Members, and photos of MB Members are published on EIOPA's website;
 - External contractor has access to names of the BoS and MB Members and the respective NCA's staff voting on their behalf, in the context of E-voting (this tool is currently deactivated);

► **External contractors providing virtual meeting tools. Retention period**

12. The following retention periods shall apply to the personal data collected:
- Personal data in the BoS and MB distribution and contact lists are deleted after the person is no longer involved in the BoS and MB activities.
 - Personal data included on the BoS and MB members' lists are stored for 5 years following the end of the person's involvement in the BoS and MB.
 - Names/photos of BoS members and their alternates, and MB members are published on EIOPA website up until their mandate comes to an end.
 - Documents such as Annual Reports and minutes of the BoS and MB meetings are published for an unlimited time, hence personal data contained therein remain indefinitely on the internet.
 - EIOPA keeps CVs of BoS and MB members both in electronic and paper format until the end of the BoS and MB members' mandate or, in case the persons concerned were not selected for the MB, until the conclusion of the respective selection procedure.

- Declarations of intentions and Declarations of interests of data subjects are kept for the duration of BoS or MB members' or alternates' mandate and for further 5 years.
- Retention periods for E-voting tool are provided in the dedicated privacy statement on E-voting - currently deactivated.
- Retention periods regarding the processing of personal data in the context of virtual meetings, please check the privacy statement on videoconferencing, communication and collaboration with Microsoft 365.

► **Transfer of personal data to a third country or international organisations**

13. No personal data will be transferred to a third country or international organisation. The service provider is located in the European Union.

► **Automated decision-making**

14. No automated decision-making including profiling is performed in the context of this processing operation.

► **What are the rights of the data subject?**

15. You have the right to access your personal data, receive a copy of them in a structured and machine-readable format or have them directly transmitted to another controller, as well as request their rectification or update in case they are not accurate. You also have the right to request the erasure of your personal data, as well as object to or obtain the restriction of their processing.
16. Where processing is based solely on the consent, you have the right to withdraw your consent to the processing of your personal data at any time.
17. Restrictions of certain rights of the data subject may apply, in accordance with Article 25 of the Regulation.
18. For the protection of the data subjects' privacy and security, every reasonable step shall be taken to ensure that their identity is verified before granting access, or rectification, or deletion.
19. Should you wish to exercise any of the rights provided in points 15. and 16. above, please contact EIOPABoard@eiopa.europa.eu EIOPA's DPO (dpo@eiopa.europa.eu).

► **Who to contact if you have any questions or complaints regarding data protection?**

20. Any questions or complaints concerning the processing of your personal data can be addressed to EIOPA's Data Controller (fausto.parente@eiopa.europa.eu) or EIOPA's DPO (dpo@eiopa.europa.eu).

21. Alternatively, you can have recourse to the **European Data Protection Supervisor** (www.edps.europa.eu) at any time, **as provided in Article 63 of the Regulation.**