



EIOPA-DPO-20-09

**Record of personal data processing
related to the
Establishment of the Pre-Selection Committee for
EIOPA's Chairperson Selection Procedure**

EIOPA's Data Controller

The controller responsible for the processing is EIOPA's Board of Supervisors.

Address and email address of the controller:

Westhafenplatz 1, 60327 Frankfurt am Main, Germany

fausto.parente@eiopa.europa.eu

EIOPA's Data Protection Officer

Westhafenplatz 1, 60327 Frankfurt am Main, Germany

dpo@eiopa.europa.eu

External Processor(s) / Joint Controller(s)

N/A

Purpose of the processing

To efficiently organise the open selection procedure of EIOPA's Chairperson, EIOPA's Board of Supervisors establishes an internal panel (the so called "Pre-Selection Committee") tasked to designate eligible applicants, pre-shortlist those more adequate for the position of Chairperson and present them to the Board of Supervisors for its deliberation for the purposes of drawing up a shortlist of qualified candidates.

The Pre-Selection Committee comprises four members, including its chair. Three are elected by the Board of Supervisors, whereas the fourth member is a senior official nominated by the European Commission.

The Board of Supervisors elects the three members of the Pre-Selection Committee from among its current Voting Members, Permanent Representatives, EEA, EFTA Members, and all their respective Alternates, as defined in the Rules of Procedure of the Board of Supervisors (Article 1(1) – (3)).

Indications of interest are notified to the Vice-Chairperson of EIOPA, who prescreens them with the assistance of designated EIOPA staff members, before disclosing the eligible candidacies to the Board of Supervisors in view of their election.

Categories of data subjects & Personal data collected

The personal data processed are the ones provided in the candidates' indication of interest (CV and motivation letter).

Recipients of personal data

- Data of all candidates are disclosed to:
 - EIOPA's Vice-Chairperson;
 - EIOPA's designated staff members (from the Legal team and the HR Unit);
 - If appropriate, the Internal Audit Service, the European Ombudsman, the European Court of Justice, the European Data Protection Supervisor, and if relevant, the appropriate Appeal Body.
- Data of eligible candidates are also disclosed to:
 - EIOPA's Board of Supervisors
- The first and last name of the appointed members of the Selection Committee, are published on EIOPA's webpage dedicated to the call for candidates of the open position of EIOPA's Chairperson.

Transfer of personal data to a third country or international organisation. If so, to which ones and with which safeguards?

No personal data are sent to a third country or an international organisation in the context of this processing activity.

Retention period

The data collected are kept for a period of five years after the appointment of the Chairperson.

The public information on EIOPA's website is deleted after the appointment of EIOPA's Chairperson.

In case of a legal challenge, the above dates shall be extended until two years after completion of all relevant proceedings.

Technical & organisational security measures taken

Several technical and organisational measures have been adopted in order to ensure the optimum security of the documents and personal data collected. More precisely:

- Relevant documents are stored electronically and access to them is restricted.

Information on how to exercise data subject's rights

Data subjects may exercise the data privacy rights provided in Articles 17 to 24 of the Regulation (EU) 1725/2018.

To exercise these rights, please contact: fatima.diago_villescas@eiopa.europa.eu or DPO@eiopa.europa.eu.

For more information on the processing of personal data and on how to exercise the above rights, please refer to EIOPA's Legal Notice:
https://www.eiopa.europa.eu/legal-notice_en#PersonalDataProtection